

INVITATION TO TENDER

SAVE THE CHILDREN

INTERNATIONAL

SUDAN
13TH OF July 2025

TENDER FOR Provision of teaching, learning materials and Textbooks

Invitation to tender (ITT) No: SCI/SDN/2025/ITT/Textbooks/002

PART 1 : INVITATION TO TENDER

- Introduction to SCI
- Project Overview and Requirements
- Award Criteria
- Instructions & Key Information

PART 2 : CORE REQUIREMENTS AND SPECIFICATION

Detailed description of SCI's specific requirements (e.g. volumes, delivery dates / locations, product specifications etc).

PART 3 : BIDDER RESPONSE DOCUMENT

Template to be used to submit response to this Invitation to Tender.

PART 1 – INVITATION TO TENDER

1. INTRODUCTION TO SAVE THE CHILDREN

SCI is the world's leading independent organisation for children. We save children's lives; we fight for their rights; we help them fulfil their potential. We work together, with our partners, to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives.

Our Vision – a world in which every child attains the right to survival, protection, development and participation.

Our Mission – to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives.

We do this through a range of initiatives and programmes, to:

- Provide lifesaving supplies & emotional support for children caught up in disasters (e.g. floods, famine & wars).
- Campaign for long term change to improve children's lives.
- Improve children's access to the food and healthcare they need to survive.
- Secure a good quality education for the children who need it most.
- Protect the world's most vulnerable children, including those separated from their families because of war, natural disasters, extreme poverty or exploitation.
- Work with families to help them out of the poverty cycle so they can feed and support their children.

For more information on the work we undertake and recent achievements, visit our [website](#).

2. PROJECT OVERVIEW

Item	Description
Description of Goods / Services	Provision of teaching, learning materials and Textbooks -Attached table contains full item list.
Outcome of Tender	Fixed Price Framework Agreement – the successful supplier(s) will be awarded a 'Framework Agreement'. Within the Framework Agreement the terms of supply (e.g. indemnities, liabilities, warranties etc.) shall be agreed, as will the conditions of supply (e.g. specifications, lead times etc.). The Framework Agreement does not commit SCI to any purchases or specific volumes. Any future purchases which will be completed under separate Purchase Orders which will be governed and linked to the original Framework Agreement.
Duration of Award	1 Year

Further detail on the specific requirements of the project (e.g. volumes, dates, specifications etc.) can be found in [Part 2 \(Core Requirements & Specifications\)](#) of this Tender Pack.

3. AWARD CRITERIA

SCI is committed to running a fair and transparent tender process and ensuring that all bidders are treated and assessed equally during this tender process. Bidder responses will be evaluated against four weighted categories of criteria: Essential Criteria, Sustainability Criteria, Capability Criteria, and Commercial Criteria.

3.1 ESSENTIAL CRITERIA

Criteria which bidders **must** meet in order to progress to the next round of evaluation. If a bidder does not meet any of the Essential Criteria, they will be excluded from the tender process immediately. These criteria are scored as 'Pass' / 'Fail'.

3.2 SUSTAINABILITY CRITERIA (10%)

Criteria used to evaluate the impact a supplier has on the environment, local economy and community. Bids will be evaluated against the same pre-agreed Criteria.

3.3 CAPABILITY CRITERIA (50%)

Criteria used to evaluate the bidders ability, skill and experience in relation to the requirements. Bids will be evaluated against the same pre-agreed Criteria.

3.4 COMMERCIAL CRITERIA (40%)

Criteria used to evaluate the commercial competitiveness of a bid. Bids will be evaluated against the same pre-agreed Criteria.

4. VETTING

Successful bidders must be successfully vetted. This involves checking bidders and key personnel against Global Watch Lists, Enhanced Due Diligence Lists and Politically Exposed Persons Lists.

The vetting of bidders will be completed after the award decision and prior to any contract being signed, or orders placed. If any information provided by the Bidder throughout the tender process is proved to be incorrect during the vetting process (or at any other point), SCI may withdraw their award decision.

5. BIDDER INSTRUCTIONS

6.1 TIMESCALES

Activity	Date
Issue Invitation to Tender	13/07/2025
Deadline for questions from Bidders	15/07/2025
Deadline for Bid Submission	20/07/2025
Award Contract/Framework Agreement	30/07/2025

The above dates are for indicative purposes only and are subject to change.

6.2 SUBMISSION FORMAT & BIDDER RESPONSE DOCUMENT

Bidders wishing to submit a bid **must use the Bidder Response Document template in [Part 3](#) of this Tender Pack**. Any bids received using different formats, or incomplete bids, will not be accepted.

This document allows bidders to submit all the required information and be evaluated fairly and equally against the Essential, Capability and Commercial Criteria. Bidders may also be required to submit supporting documentation. Further instructions can be found within the document in Part 3 of this pack.

Bids can be submitted by either:

Electronic Submission via Email

- Email should be addressed to SudanCO.procurement@savethechildren.org
- Note – this is a sealed tender box which will not be opened until the tender has closed. Therefore, do not send tender related questions to this email address as they will not be answered.
- The subject of the email should be “ITT/ ([SCI/SDN/2025/ITT/Textbooks/002](#)) /Bidder Response – ‘Bidder Name’, ‘Date’”.
- All attached documents should be clearly labelled so it is clear to understand what each file relates to.
- Emails should not exceed 15mb – if the file sizes are large, please split the submission into two emails.
- Do not copy other SCI email addresses into the email when you submit it as this will invalidate your bid.

Paper Submission Through Sudan Bid Website:

- Bids should be submitted through single Email addressed to SudanCO.procurement@savethechildren.org
- The Subject Email should clearly indicate the Invitation to tender reference number ([SCI/SDN/2025/ITT/Textbooks/002](#))
- All supporting documentation should be labelled and grouped together, and then included in a single Email as per the above.

6.4 CLOSING DATE FOR BID SUBMISSION

Invitation to tender (ITT) No: [SCI/SDN/2025/ITT/Textbooks/002](#)

Your bid must be received, no later than **20th of July 2025 (4:00PM).**

Bids must remain valid and open for consideration for a period of no less than 60 days.

6.5 KEY CONTACTS

All questions relating to the tender should be sent via email to: (**But not Bid Submissions**)

Name	Mohammed Isam
Email	Mohammed.Isamaldeen@savethechildren.org
Position	Supply Chain System Coordinator

Name	Alaalden Musa
Email	Alaalden.Ezzalden@savethechildren.org
Position	Education Manager

Please be advised local working hours are **8:00AM to 4:00PM (Sunday to Thursday)**. Please allow up to **2 Days** for a response.

Where the enquiry may have an impact on other bidders within the process, Save the Children will notify all other Bidders to maintain a fair and transparent process.

PART 2 – CORE REQUIREMENTS & SPECIFICATIONS

1. **SPECIFIC REQUIREMENTS:** Under this tender, Save the Children is currently looking to engage the service of Vendors to Supply teaching, learning materials and Textbooks- Port Sudan, River Nile, Sinja, Damazin and El Obeid as per the following requirements:
 - Goods Required under this tender: Learning Materials as listed in Schedule 4 of ITT.
 - Delivery Location & Incoterms: Save the Children - Port Sudan, River Nile, Sinja, Damazin and El Obeid under **DDP** (Delivered Duty Paid) Incoterms.
 - Financial/Commercial Offer Requirements:
 - Bidders are to submit their financial offer in **UNIT PRICE** form for the Goods listed in Section 4 of the ITT.
 - Bidders are to submit their Financial/Commercial Offer in **USD** and the submitted offers are expected to be under at least a **12-Month** fixed pricing terms.
 - Bidders are to submit their Financial/Commercials including all custom clearance cost, if applicable.
 - Samples will be requested from the chosen supplier.

PART 3 – BIDDER RESPONSE DOCUMENT

I. INTRODUCTION

This document **MUST BE USED** by Bidders wishing to submit a bid. It is linked into 5 sections detailed below:

- [Section 1 – Key Information](#)
- [Section 2 – Essential Criteria](#)
- [Section 3 – Capability & Sustainability Questions](#)
- [Section 4 – Commercial Questions](#)
- [Section 5 – Bidder Submission Checklist](#)

The Bidder is required to sign a copy of the Check list in Section 4 as part of their submission.

2. INSTRUCTIONS

Within each section there are instructions providing guidance to the bidder on what information is required. This guidance details the **MINIMUM** requirements expected by SCI. If a Bidder wishes to add further information, this is acceptable, but the additional information should be limited to only items that are relevant to the tender.

- For the avoidance of doubt, bidders are required to complete all items within the Bidder Response Document unless clear instruction is provided otherwise.
- If a Bidder does not complete the entire Bidder Response document, their submission may be declared void.
- If a Bidder is unable to complete any element of the Bidder Response Document, they should contact Save the Children through the using the contact details provided for guidance.

By submitting a response, the bidder confirms that all information provided can be relied upon for validity and accuracy.

SECTION 1 – KEY INFORMATION

Instructions – Bidders are required to complete all sections of the below table.

KEY INFORMATION			
Organisation Name			
Please provide details of the primary products/services supplied by your organisation			
Please explain your experience of providing the goods or services requested in this tender document.			
Website address			
Address	Main Address	Registered Address (if different)	Address for Payments (if different)
Company Registration Number		Tax Number	
Year of Registration		Country of Registration	
Type of Business (e.g. Manufacturer, Distributor, Contractor)		Primary Country of Operation	
Total Annual Revenue (please state the currency)	2024	2023	2022
Annual Revenue			

(from goods and services requested in this tender)			
Have you supplied goods or services to SCI previously? If so, please provide a brief summary.			
KEY CONTACT DETAILS			
	Primary Contact	Secondary Contact	Emergency Contact
Name			
Job Title			
Phone / Mobile			
Email			
Address			
OTHER KEY INFORMATION			
Provide details of what insurance cover you have and what the maximum value is			
KEY ROLES & PERSONNEL			
Which employees will be responsible for providing goods and services to SCI? Please list names, and job titles and contact details (e.g. account managers).	Job Title	Role	E-mail Address



SECTION 2 - ESSENTIAL CRITERIA

INSTRUCTIONS – Bidders are required to complete all sections of the below table.

Item	Question	Bidder Response	
		Yes / No	Comments / Attachments
1	Bidder accepts Save the Children's 'Terms and Conditions of Purchase' and that any business awarded to the bidder will be completed under the Terms and Conditions included in Section 5 of this pack.		
2	The Bidder and its staff (and any sub-contractors used) agree to comply with SCI and the IAPG's policies listed in Section 5 of this pack throughout this tender process, and during any future works should the bidder be awarded a contract. 1) Terms & Conditions of Bidding 2) Child Safeguarding Policy 3) Anti-Bribery & Corruption Policy 4) Human Trafficking & Modern Slavery Policy 5) Protection from Sexual Exploitation & Abuse 6) Anti-Harassment, Intimidation & Bullying Policy 7) IAPG Code of Conduct	Yes / No	Comments
3	The bidder confirms they are not a prohibited party under applicable sanctions laws or anti-terrorism laws or provide goods under sanction by the United States of America or the European Union and accepts that SCI will undertake independent checks to validate this.	Yes / No	Comments
4	The Bidder confirms it is not linked directly or indirectly to any terrorism related activity and does not sell any Dual-Purpose goods / services that may be used in a terror related activity.	Yes / No	Comments
5	The Bidder confirms it is fully qualified, licenses and registered to trade with Save the Children (including compliance with all relevant local Country legislation). This includes the Bidder submitting the following requirements (where applicable): - Business registration certificate	Yes / No	Comments
		Requirement	Bidder Response / Attachments

		Business Registration Certificate	
6	Bidder is available and can deliver ALL the items listed in Section 4 of the ITT.	Yes / No	Comments

SECTION 3 – CAPABILITY & SUSTAINABILITY QUESTIONS

Instructions – Bidders are required to complete all sections of the below table.

Item	Question	Bidder Response
1	<p>REFERENCES</p> <p>Bidder to share 2-3 Reference examples of their experience in providing services similar to those included within the scope of the RFQ and with UN Agencies, INGO or Large MNC (if applicable). Examples must include:</p> <ul style="list-style-type: none"> POs with INGO's or Companies and Large MNC (if applicable). <p>AND/OR</p> <ul style="list-style-type: none"> Contracts or Contacts with INGO's and Large MNC 	<div>Please Attach Supporting/Relevant Documents</div>
2	Bidder accepts payment after completion of service/GRN without any advance payment.	Yes / NO
3	<p>Bidder can meet the requirements set out in the RFQ</p> <ul style="list-style-type: none"> - Volume - Lead times - Specifications 	

4	Bidders is responsible for ALL defects/losses before the transfer of ownership are complete	Yes / NO

SUSTAINABILITY CRITERIA

Item	Question	Bidder Response	
		Bidder Response	Comment (s)
1	The Bidder's workforce is 100% staffed from Sudanese nationals.		
2	The Bidder has access to deliver the goods to all the mentioned areas in the Invitation to tender.		

SECTION 4 – COMMERCIAL QUESTIONS

#	Question	Bidder Response
		Yes / No (if No, please SPECIFY how long is the fixed pricing period)
1	Bidder is to provide a financial offer with fixed pricing terms for a minimum duration of 12 Months.	



Bidders is expected to fill out the table below

LOT I *Red Sea – Port Sudan*

Line #	Description of Goods / Services	Unit	Currency	Quantity	Delivery Time	Unit Price	Total Price
I	Grade I with bag and two logos "SCI and EU" including the below: 1/Two Arabic exercise books with cover for both sides and logos (SCI & EU) 2/ One English exercise book with cover for both sides and logos (SCI & EU) 3/One Mathematic exercise book with cover for both sides and logos (SCI & EU) 4/One sharpener 5/Two Erasers 6/ Dozen pencils 7/ Islamic Textbook 8/ Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			

2	Grade 2 with bag and two logos "SCI and EU" including the below: 1/Two Arabic exercise books with cover for both sides and logos (SCI & EU) 2/ One English exercise book with cover for both sides and logos (SCI & EU) 3/One Mathematic exercise book with cover for both sides and logos (SCI & EU) 4/One sharpener 5/Two Erasers 6/ Dozen Pencils 7/ Islamic Textbook 8/ Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			
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3	Grade 3 with bag and two logos "SCI and EU" including the below: 1/Two Arabic exercise books with covers for both sides and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/sidesOne Mathematic exercise book with cover for both sides and logos (SCI & EU) 4/One sharpener 5/Two Erasers 6/ Dozen Pencils 7/ One Ruler 8/ Islamic Textbook 9/ Arabic Textbook 10/ English Textbook 11/ Mathematic Textbook	Kit	USD	1,100			
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4	Grade 4 with bag and two logos "SCI and EU" including the below: 1/Three Arabic exercise books with covers for both sides and logos (SCI & EU) 2/One English exercise book with cover for both sides and logos (SCI & EU) 3/One Mathematic exercise book with cover for both sides and logos (SCI & EU) 4/One-sharpener 5/Two-Erasers 6/Six-Pencils 7/Three-Blue-pens 8/One Geometric set box 9/One-Ruler 10/Islamic-Textbook 11/Arabic-Textbook 12/English-Textbook 13/Mathematic Textbook 14/ Science Textbook	Kit	USD	1,100			
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5	Grade 5 with bag and two logos "SCI and EU" including the below: 1/ Eight - Arabic exercise books with cover for both sides and logos (SCI & EU) 2/ One English exercise book with cover for both sides and logos (SCI & EU) 3/One Mathematic exercise book with cover for both sides and logos (SCI & EU) 4/One sharpener 5/Two Erasers 6/ Sex Pencils 7/ Sex Blue pens 8/ One Geometric set box 9/One Ruler 10/ Islamic Textbook 11/ Arabic Textbook 12/ English Textbook 13/ Mathematic Textbook 14/ Science Textbook 15/ Computer Science Textbook 16/ History Textbook 17/ Geography Textbook 18/ Technological Textbook	Kit	USD	1,100			
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6	<p>Grade 6 with bag and two logos "SCI and EU" including the below:</p> <p>1/Eight Arabic exercise books with cover for both sides and logos (SCI & EU)</p> <p>2/One English exercise book with cover for both sides and logos (SCI & EU)</p> <p>3/One Mathematic exercise book with cover for both sides and logos (SCI & EU)</p> <p>4/One sharpener</p> <p>5/Two Erasers</p> <p>6/Sex Pencils</p> <p>7/ Sex Blue pens</p> <p>8/One Geometric set box</p> <p>9/One Ruler</p> <p>10/ Islamic Textbook</p> <p>11/ Arabic Textbook</p> <p>12/ English Textbook</p> <p>13/ Mathematic Textbook</p> <p>14/ Science Textbook</p> <p>15/Computer-Science Textbook</p> <p>16/ History Textbook</p>	Kit	USD	1,100			
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	17/ Geography Textbook						
	18/ Technological Textbook						
7	Teaching Kits including the below: 1/ 45 Lesson Preparation notebook 2/ 6 blackboard duster 3/ 50 box white chalk 4/ 25 box color chalk 5/ 2 box red pen 6/ 100 PCs poster paper 7/ 12 box marker pen 8/ 12 Pak A4 Paper 9/ 3 box Glue 10/ 2 Geometric set 11/ 2 box Correction pen 12/ 12 PCs File box for registration 13/ 12 PCs Visitor books 14/ 6 School Registration books	Kit	USD	20			
	Total cost of Transportation to Red Sea in USD						
	Total Red SEA LOT I						



Lot 2 *River Nile -Atbara*

Line #	Description of Goods / Services	Unit	Currency	Quantity	Delivery Time	Unit Price	Total Price
1	Grade 1 with bag and two logos "SCI and EU" including the below: 1/Two Arabic exercise books with covers for both sides and logos (SCI & EU) 2/ One English exercise book with cover for both sides and logos (SCI & EU) 3/One Mathematic exercise book with cover for both sides and logos (SCI & EU) 4/One sharpener 5/Two Erasers 6/Dozen pencils 7/Islamic Textbook 8/Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			
2	Grade 2 with bag and two logos "SCI and EU" including the below: 1/Two Arabic exercise books with covers for both sides and logos (SCI & EU) 2/ One English exercise book with cover for both sides and logos (SCI & EU) 3/One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen Pencils 7/ Islamic Textbook 8/ Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			



3	Grade 3 with bag and two logos "SCI and EU" including the below: 1/Two Arabic exercise books with covers for both sides and logos (SCI & EU) 2/One English exercise book with cover for both sides and logos(SCI & EU) 3/One Mathematic exercise book with cover for both sides and logos (SCI & EU) 4/One-sharpener 5/Two-Erasers 6/Dozen-Pencils 7/One-Ruler 8/Islamic-Textbook 9/Arabic-Textbook 10/English-Textbook 11/ Mathematic Textbook	Kit	USD	1,100			
4	Grade 4 with bag and two logos "SCI and EU" including the below: 1/Three Arabic exercise books with covers for both sides and logos (SCI & EU) 2/One English exercise book with cover for both sides and logos (SCI & EU) 3/One Mathematic exercise book with cover for both sides and logos (SCI & EU) 4/One-sharpener 5/Two-Erasers 6/Sex-Pencils 7/Three-Blue-pens 8/One Geometric set box 9/One-Ruler 10/Islamic-Textbook 11/Arabic-Textbook 12/English-Textbook 13/Mathematic Textbook 14/ Science Textbook	Kit	USD	1,100			

5	<p>Grade 5 with bag and two logos "SCI and EU" including the below:</p> <p>1/ Eight - Arabic exercise books with cover for both sides and logos (SCI & EU)</p> <p>2/ One English exercise book with cover for both sides and logos (SCI & EU)</p> <p>3/One Mathematic exercise book with cover for both sides and logos (SCI & EU)</p> <p>4/One sharpener</p> <p>5/Two Erasers</p> <p>6/ Sex Pencils</p> <p>7/ Sex Blue pens</p> <p>8/ One Geometric set box</p> <p>9/One Ruler</p> <p>10/ Islamic Textbook</p> <p>11/ Arabic Textbook</p> <p>12/ English Textbook</p> <p>13/ Mathematic Textbook</p> <p>14/ Science Textbook</p> <p>15/ Computer Science Textbook</p> <p>16/ History Textbook</p> <p>17/ Geography Textbook</p> <p>18/ Technological Textbook</p>	Kit	USD	1,100			
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6	<p>Grade 6 with bag and two logos "SCI and EU" including the below:</p> <p>1/ Eight Arabic exercise books with cover for both side and logos (SCI & EU)</p> <p>2/ One English exercise book with cover for both side and logos (SCI & EU)</p> <p>3/ One Mathematic exercise book with cover for both side and logos (SCI & EU)</p> <p>4/ One sharpener</p> <p>5/ Two Erasers</p> <p>6/ Sex Pencils</p> <p>7/ Sex Blue pens</p> <p>8/ One Geometric set box</p> <p>9/ One Ruler</p> <p>10/ Islamic Textbook</p> <p>11/ Arabic Textbook</p> <p>12/ English Textbook</p> <p>13/ Mathematic Textbook</p> <p>14/ Science Textbook</p> <p>15/ Computer science Textbook</p> <p>16/ History Textbook</p> <p>17/ Geography Textbook</p> <p>18/ Technological Textbook</p>	Kit	USD	1,100			
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7	Teaching Kits including the below: 1/ 45 Lesson Preparation notebook 2/ 6 blackboard duster 3/ 50 box white chalk 4/ 25 box color chalk 5/ 2 box red pen 6/ 100 PCs poster paper 7/ 12 box marker pen 8/ 12 Pak A4 Paper 9/ 3 box Glue 10/ 2 Geometric set 11/ 2 box Correction pen 12/ 12 PCs File box for registration 13/ 12 PCs Visitor books 14/ 6 School Registration books	Kit	USD	20			
	Total Transportation Price to River Nile in USD						
	Total Price Lot 2 – River Nile						
	Lot 3 Sennar - Sinja						
Line #	Description of Goods / Services	Unit	Currency	Quantity	Delivery Time	Unit Price	Total Price
1	Grade 1 with bag and two logos "SCI and EU" including the below: 1/ Two Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen pencils 7/ Islamic Textbook 8/ Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			



2	Grade 2 with bag and two logos "SCI and EU" including the below: 1/ Two Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen Pencils 7/ Islamic Textbook 8/ Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			
3	Grade 3 with bag and two logos "SCI and EU" including the below: 1/ Two Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen Pencils 7/ One Ruler 8/ Islamic Textbook 9/ Arabic Textbook 10/ English Textbook 11/ Mathematic Textbook	Kit	USD	1,100			

4	Grade 4 with bag and two logos "SCI and EU" including the below: 1/ Three Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/One-sharpener 5/Two-Erasers 6/Sex-Pencils 7/Three-Blue pens 8/ One Geometric set box 9/ One Ruler 10/ Islamic Textbook 11/ Arabic Textbook 12/ English Textbook 13/ Mathematic Textbook 14/ Science Textbook	Kit	USD	1,100			
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5	<p>Grade 5 with bag and two logos "SCI and EU" including the below:</p> <p>1/ Eight - Arabic exercise books with cover for both sides and logos (SCI & EU)</p> <p>2/ One English exercise book with cover for both sides and logos (SCI & EU)</p> <p>3/One Mathematic exercise book with cover for both sides and logos (SCI & EU)</p> <p>4/One sharpener</p> <p>5/Two Erasers</p> <p>6/ Sex Pencils</p> <p>7/ Sex Blue pens</p> <p>8/ One Geometric set box</p> <p>9/One Ruler</p> <p>10/ Islamic Textbook</p> <p>11/ Arabic Textbook</p> <p>12/ English Textbook</p> <p>13/ Mathematic Textbook</p> <p>14/ Science Textbook</p> <p>15/ Computer Science Textbook</p> <p>16/ History Textbook</p> <p>17/ Geography Textbook</p> <p>18/ Technological Textbook</p>	Kit	USD	1,100			
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6	<p>Grade 6 with bag and two logos "SCI and EU" including the below:</p> <p>1/ Eight Arabic exercise books with cover for both side and logos (SCI & EU)</p> <p>2/ One English exercise book with cover for both side and logos (SCI & EU)</p> <p>3/ One Mathematic exercise book with cover for both side and logos (SCI & EU)</p> <p>4/ One sharpener</p> <p>5/ Two Erasers</p> <p>6/ Sex Pencils</p> <p>7/ Sex Blue pens</p> <p>8/ One Geometric set box</p> <p>9/ One Ruler</p> <p>10/ Islamic Textbook</p> <p>11/ Arabic Textbook</p> <p>12/ English Textbook</p> <p>13/ Mathematic Textbook</p> <p>14/ Science Textbook</p> <p>15/ Computer science Textbook</p> <p>16/ History Textbook</p> <p>17/ Geography Textbook</p> <p>18/ Technological Textbook</p>	Kit	USD	1,100			
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7	Teaching Kits including the below: 1/ 45 Lesson Preparation notebook 2/ 6 blackboard duster 3/ 50 box white chalk 4/ 25 box color chalk 5/ 2 box red pen 6/ 100 PCs poster paper 7/ 12 box marker pen 8/ 12 Pak A4 Paper 9/ 3 box Glue 10/ 2 Geometric set 11/ 2 box Correction pen 12/ 12 PCs File box for registration 13/ 12 PCs Visitor books 14/ 6 School Registration books	Kit	USD	20			
	Total transportation cost to Sinja in USD						
	Total Price Lot 3 - Sinja						
Lot 4 <i>Blue Nile - Damazin</i>							
Line #	Description of Goods / Services	Unit	Currency	Quantity	Delivery Time	Unit Price	Total Price
1	Grade I with bag and two logos "SCI and EU" including the below: 1/ Two Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen pencils 7/ Islamic Textbook 8/ Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			



2	Grade 2 with bag and two logos "SCI and EU" including the below: 1/ Two Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen Pencils 7/ Islamic Textbook 8/ Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			
3	Grade 3 with bag and two logos "SCI and EU" including the below: 1/ Two Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen Pencils 7/ One Ruler 8/ Islamic Textbook 9/ Arabic Textbook 10/ English Textbook 11/ Mathematic Textbook	Kit	USD	1,100			

4	Grade 4 with bag and two logos "SCI and EU" including the below: 1/ Three Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/One-sharpener 5/Two-Erasers 6/Sex-Pencils 7/Three-Blue pens 8/ One Geometric set box 9/ One Ruler 10/ Islamic Textbook 11/ Arabic Textbook 12/ English Textbook 13/ Mathematic Textbook 14/ Science Textbook	Kit	USD	1,100			
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5	<p>Grade 5 with bag and two logos "SCI and EU" including the below:</p> <p>1/ Eight - Arabic exercise books with cover for both sides and logos (SCI & EU)</p> <p>2/ One English exercise book with cover for both sides and logos (SCI & EU)</p> <p>3/One Mathematic exercise book with cover for both sides and logos (SCI & EU)</p> <p>4/One sharpener</p> <p>5/Two Erasers</p> <p>6/ Sex Pencils</p> <p>7/ Sex Blue pens</p> <p>8/ One Geometric set box</p> <p>9/One Ruler</p> <p>10/ Islamic Textbook</p> <p>11/ Arabic Textbook</p> <p>12/ English Textbook</p> <p>13/ Mathematic Textbook</p> <p>14/ Science Textbook</p> <p>15/ Computer Science Textbook</p> <p>16/ History Textbook</p> <p>17/ Geography Textbook</p> <p>18/ Technological Textbook</p>	Kit	USD	1,100			
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6	<p>Grade 6 with bag and two logos "SCI and EU" including the below:</p> <p>1/ Eight Arabic exercise books with cover for both side and logos (SCI & EU)</p> <p>2/ One English exercise book with cover for both side and logos (SCI & EU)</p> <p>3/ One Mathematic exercise book with cover for both side and logos (SCI & EU)</p> <p>4/ One sharpener</p> <p>5/ Two Erasers</p> <p>6/ Sex Pencils</p> <p>7/ Sex Blue pens</p> <p>8/ One Geometric set box</p> <p>9/ One Ruler</p> <p>10/ Islamic Textbook</p> <p>11/ Arabic Textbook</p> <p>12/ English Textbook</p> <p>13/ Mathematic Textbook</p> <p>14/ Science Textbook</p> <p>15/ Computer science Textbook</p> <p>16/ History Textbook</p> <p>17/ Geography Textbook</p> <p>18/ Technological Textbook</p>	Kit	USD	1,100			
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7	Teaching Kits including the below: 1/ 45 Lesson Preparation notebook 2/ 6 blackboard duster 3/ 50 box white chalk 4/ 25 box color chalk 5/ 2 box red pen 6/ 100 PCs poster paper 7/ 12 box marker pen 8/ 12 Pak A4 Paper 9/ 3 box Glue 10/ 2 Geometric set 11/ 2 box Correction pen 12/ 12 PCs File box for registration 13/ 12 PCs Visitor books 14/ 6 School Registration books	Kit	USD	30			
	Total cost of transportation to Blue Nile – Damazin in USD						
	Total Price Lot 4 Blue Nile						
Lot 5 <i>North Kordofan - Elobaied</i>							
Line #	Description of Goods / Services	Unit	Currency	Quantity	Delivery Time	Unit Price	Total Price
1	Grade 1 with bag and two logos "SCI and EU" including the below: 1/ Two Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen pencils 7/ Islamic Textbook 8/ Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			



2	Grade 2 with bag and two logos "SCI and EU" including the below: 1/ Two Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen Pencils 7/ Islamic Textbook 8/ Arabic Textbook 9/ English Textbook 10/ Mathematic Textbook	Kit	USD	1,100			
3	Grade 3 with bag and two logos "SCI and EU" including the below: 1/ Two Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/ One sharpener 5/ Two Erasers 6/ Dozen Pencils 7/ One Ruler 8/ Islamic Textbook 9/ Arabic Textbook 10/ English Textbook 11/ Mathematic Textbook	Kit	USD	1,100			

4	Grade 4 with bag and two logos "SCI and EU" including the below: 1/ Three Arabic exercise books with cover for both side and logos (SCI & EU) 2/ One English exercise book with cover for both side and logos (SCI & EU) 3/ One Mathematic exercise book with cover for both side and logos (SCI & EU) 4/One-sharpener 5/Two-Erasers 6/Sex-Pencils 7/Three-Blue pens 8/ One Geometric set box 9/ One Ruler 10/ Islamic Textbook 11/ Arabic Textbook 12/ English Textbook 13/ Mathematic Textbook 14/ Science Textbook	Kit	USD	1,100			
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5	<p>Grade 5 with bag and two logos "SCI and EU" including the below:</p> <p>1/ Eight - Arabic exercise books with cover for both sides and logos (SCI & EU)</p> <p>2/ One English exercise book with cover for both sides and logos (SCI & EU)</p> <p>3/One Mathematic exercise book with cover for both sides and logos (SCI & EU)</p> <p>4/One sharpener</p> <p>5/Two Erasers</p> <p>6/ Sex Pencils</p> <p>7/ Sex Blue pens</p> <p>8/ One Geometric set box</p> <p>9/One Ruler</p> <p>10/ Islamic Textbook</p> <p>11/ Arabic Textbook</p> <p>12/ English Textbook</p> <p>13/ Mathematic Textbook</p> <p>14/ Science Textbook</p> <p>15/ Computer Science Textbook</p> <p>16/ History Textbook</p> <p>17/ Geography Textbook</p> <p>18/ Technological Textbook</p>	Kit	USD	1,100			
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6	<p>Grade 6 with bag and two logos "SCI and EU" including the below:</p> <p>1/ Eight Arabic exercise books with cover for both side and logos (SCI & EU)</p> <p>2/ One English exercise book with cover for both side and logos (SCI & EU)</p> <p>3/ One Mathematic exercise book with cover for both side and logos (SCI & EU)</p> <p>4/ One sharpener</p> <p>5/ Two Erasers</p> <p>6/ Sex Pencils</p> <p>7/ Sex Blue pens</p> <p>8/ One Geometric set box</p> <p>9/ One Ruler</p> <p>10/ Islamic Textbook</p> <p>11/ Arabic Textbook</p> <p>12/ English Textbook</p> <p>13/ Mathematic Textbook</p> <p>14/ Science Textbook</p> <p>15/ Computer science Textbook</p> <p>16/ History Textbook</p> <p>17/ Geography Textbook</p> <p>18/ Technological Textbook</p>	Kit	USD	1,100			
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7	Teaching Kits including the below: 1/ 45 Lesson Preparation notebook 2/ 6 blackboard duster 3/ 50 box white chalk 4/ 25 box color chalk 5/ 2 box red pen 6/ 100 PCs poster paper 7/ 12 box marker pen 8/ 12 Pak A4 Paper 9/ 3 box Glue 10/ 2 Geometric set 11/ 2 box Correction pen 12/ 12 PCs File box for registration 13/ 12 PCs Visitor books 14/ 6 School Registration books	Kit	USD	20			
	Total Transportation Cost to North Kordofan in USD						
	Total for Lot 5 North Kordofan						

SECTION 5 – BIDDER SUBMISSION CHECKLIST

We, the Bidder, hereby confirm we have completed all sections of the Bidder Response Document:		
No	Section	Please Tick
1.	Section 2 – Essential Criteria	
2.	Section 3 – Capability & Sustainability Questions	
3.	Section 4 – Commercial Questions	
We, the Bidder, confirm we have uploaded all of the required information and supporting evidence:		
Section	Required Document / Evidence	Please Tick
Essential Criteria Evidence		
	Copy of business registration certificate	
Capability Criteria Evidence	Completed Bidder Response Document	
	Supporting Financial Documents	
Commercial Criteria Evidence	Completed Bidder Response Document	

We, the Bidder, hereby confirm we compliance with the following policies and requirements:		
Policy	Policy / Document	Signature
Terms & Conditions of Bidding	 1. Terms & Conditions of Biddir	
Terms & Conditions of Purchase	 Terms And Conditions of Purch	
Child Safeguarding Policy	 Child Safeguarding Policy.pdf	
Anti-Bribery & Corruption Policy	 Anti-Bribery & Corruption Policy.pc	
Human Trafficking & Modern Slavery Policy	 Human Trafficking & Modern Slavery Pc	
Protection from Sexual Exploitation & Abuse	 Protection from Sexual Exploitation	
Anti-Harassment, Intimidation & Bullying Policy	 Anti-Harassment, Intimidation & Bully	
IAPG Code of Conduct	 IAPG Code of Conduct for Agenci	

We confirm that Save the Children may in its consideration of our offer, and subsequently, rely on the statements made herein.

Signature:

Name:

Title:

Company:

Date: